

STRANGFORD LOUGH REGATTA CONFERENCE

HANDICAP COMMITTEE OPERATION **CLUB SAILING SECRETARY RESPONSIBILITIES** **OPERATION OF THE WEB SITE**

Instructions

1. The Handicap Committee (HC) is made up from Representatives from the main Yacht Clubs where handicap racing takes place.
2. The HC shall meet once each year (Normally during the early spring) to consider alterations to handicaps for the following year. They shall consider only boats on the Strangford Lough list of recorded boats. The revised handicaps shall apply to all of the following year.
3. The HC reserve the right to meet at other times during the year, only to consider grossly inaccurate handicaps or to reconsider Trial handicaps.
4. HC set handicaps shall apply in Regattas and other 'open' type events within the Lough.
5. HC handicaps need not apply to Club Racing. Clubs are therefore free to alter handicaps of Club boats racing at their club as required. Due regard to a Club handicap shall be given at the HC annual meeting.
6. New boats in a club shall be given a handicap by the Club's Sailing Secretary. Details of the boat and its handicap shall be entered on the web by the Sailing Secretary.
7. Club Sailing Secretaries should record boats that leave their Club and inform the SLRC so that the boat may be removed from the database.
8. Club Sailing secretaries should keep the list of club dinghies updated (with owner names, boat names, class) and forward deletions, additions and alterations to the SLRC.
9. Guest boats at a Regatta or Event shall be given a handicap by that Club's Sailing Secretary. Details must be passed to the Race Officer before the start of the Event.
10. It is the sole responsibility of a boats' owner to ensure that details are given to the Club's Sailing Secretary for recording on the web.
11. It is the responsibility of IRC handicap boat owners to ensure that IRC handicaps (and updates) are passed through their Club's Sailing Secretary to the SLRC for updating on the web.
12. Only a Club's Sailing Secretary shall give details to the SLRC. Only the Webmaster or his appointee shall update the web. The SLRC will only accept boat details from Club Sailing Secretaries.
13. At the end of each sailing season Club Sailing Secretaries should pass all relevant sailing results, both from Regattas, open events and club racing to the Clubs representative on the HC.